



**“As unique individuals, we do our best at work and play for the love of God and others.”**

## Visitors’ Policy – COVID Addendum.

St Benedict’s warmly welcomes all visitors, but in order to help us keep the school safe and all pupils, employees and visitors healthy during the current Covid-19 pandemic, please be advised of the following policy and action to take before arrival at the school.

- a) If visitors are currently presenting flu-like symptoms, regardless of possible contact with a confirmed coronavirus case, **they must postpone their visit until they are symptom- free.**
- b) Visitors must confirm that they have not recently travelled from, or knowingly been in contact with someone who has travelled from any of the named countries listed in Public Health England advisory information without having undergone the advised action relating to 14 days self-isolation and, if recently symptomatic, they have been screen tested in the UK through NHS111 service and been given a negative result. <https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public#returning-travellers>.
- c) Visitors must confirm that they have not knowingly been in close contact with anyone with a confirmed case of Coronavirus. Close contact means living in the same house, contact with their bodily fluids, eg being coughed or sneezed on, or being within 2m of the person for more than a few minutes.
- d) During their time in school, visitors must please act in a way so as to avoid the spread of the virus through their best endeavours as recommended by the NHS <https://www.nhs.uk/conditions/coronavirus-covid-19/>

wash your hands with soap and water often – do this for at least 20 seconds, especially before eating and after visits to the WC.  
use hand sanitiser gel if soap and water are not available  
cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze put used tissues in the bin straight away and wash your hands afterwards  
try to avoid close contact with people who are unwell

Visitors to St Benedict’s who start to feel unwell after arrival and/or start to present with flu-like symptoms including a fever, a cough, or difficulty breathing, must make immediate contact with the school office and leave the school site as soon as possible.

In order to continue to provide a broad and balanced curriculum, we will invite some external companies into school to provide activities for our children. They will adhere to the following guidelines.

Visitors who are going to be working with groups of children should have their own risk assessment which is made available to the school.

Visitors working with staff or children inside, will be required to wear a face mask.

Visitors working with staff or children outside, will be asked to remain 2m away and encouraged to wear a face mask.

Where possible, we will ask visitors to attend school after school hours when the children have left the building.

This policy **must** be read in conjunction with the Visitor’s Policy which details safeguarding procedures for children.