



**At St Benedict's Catholic Primary School, we recognise our moral and statutory responsibility to safeguard and promote the welfare of all children. We endeavour to provide a safe and welcoming environment where children are respected and valued. We will act quickly and follow our procedures if we feel that children are not being respected or valued.**

As a visitor to our school, we expect that you adhere to the following principles and by signing in you agree to them:

- All visitors will be given a sticker to be worn at all times.
- Mobile phones should only be used in the office or staffroom areas. Phones should be turned off and should not be used whilst on school premises or when working with children.
- Photographs should not be taken by visitors unless authorised.
- Children and staff should be treated with respect at all times. In the rare case that behaviour from children is not exemplary, visitors should ask a member of staff for support. Verbal or physical abuse towards children or staff will not be tolerated under any circumstances.
- If you have any safeguarding concerns, please bring them to the attention of the designated safeguarding lead – Hannah McGuire (Head). If she is unavailable, Catherine McBride (Deputy Head) should be contacted. The Chair of Governors is Lucy Maudsley and the Safeguarding Governor is Lisa Jones. Contact details are available at reception.

A copy of the safeguarding policy is available upon request and is available on the school website.

**“As unique individuals, we do our best at work and play for the love of God and others.”**